

**HUU SEMESTER 2 ELECTIONS**  
**3, 4 and 5 March 2009**

Reference: Standing Order 7001 governing Elections

Date	Time	Para Ref	Detail	Action By
19Jan		4	<u>Nomination of Returning Officer</u> at UEC.	UST
19 Jan			<u>Book Accommodation</u> for: <ul style="list-style-type: none"> <li>- Polling stations at: Library, University House and Halls of Residence</li> <li>- the election count</li> </ul>	RO
19 Jan			<u>Availability of network points</u> - all polling stations external to University House to be assessed to ensure suitability - Order any laptops.	UST
27 Jan		13/14 37 6	<u>Advertise:</u> <ul style="list-style-type: none"> <li>- Posts due for election and closing date for nominations</li> <li>- Alternative polling arrangements</li> <li>- For Assistant Returning Officers</li> </ul>	UST UST RO
27 Jan			<u>Administration:</u> <ul style="list-style-type: none"> <li>- Arrange for a copy of the student list</li> </ul>	RO
11 Feb	1315	15	<u>Procedural Meeting</u> - all sabbatical and part-time Union Executive Officers must attend.	UST
17 Feb	12noon	18	<u>Nomination forms - deadline for acceptance</u>	RO
17 Feb	pm	9/10	<u>Election Appeals Committee</u> - draw members and publish results	RO/Ch Council
18 Feb			<u>Voting slips</u> - to be drafted on the website	RO
18 Feb		20a 20b&c 20d	<u>Nomination Forms - display</u> as follows: <ul style="list-style-type: none"> <li>- Main reception</li> <li>- Halls of Residence and Scarborough</li> <li>- Official Union website</li> </ul>	UST
18 Feb		30	<u>Publicity to be arranged</u> in Hullfire, JAM Radio and <a href="http://www.hullstudent.com">www.hullstudent.com</a>	VP(M&V)
24 Feb	After 10.00am	28a	<u>Release of approval printed material</u> - no printed material to be displayed internally prior to 10.00am	RO

Date	Time	Para Ref	Detail	Action By
24 Feb			<u>ARO instructions</u> - draw up	RO
24 Feb	12noon	21	<u>Withdrawal of nomination</u> - deadline for notification to RO	RO
24 Feb		37	<u>Voting arrangements for disabled students</u> - deadline for request for alternative arrangements.	RO
24 Feb	1900	22	<u>Hustings (question time) in Hull</u>	Pres/ UST
25 Feb	1000	27	<u>Submission of printed material</u> - deadline for all publicity material to be approved	RO
26 Feb	1900	22	<u>Hustings (question time) in Scarborough</u>	VP(Scarb) UST
3 Mar			<u>Vote in absentia - deadline for applications</u>	RO
2 Mar	After 1700	28b	<u>External publicity material - may be displayed</u>	UST
3 Mar- 5 Mar	0000 1930	32	<u>Polling via <a href="http://www.hullstudent.com">www.hullstudent.com</a></u>	UST RO
3 Mar	1000- 1615	33	<u>Assisted Polling in the Brynmor Jones Library</u>	RO
3 Mar	1000- 1400	33	<u>Assisted Polling in Scarborough</u>	VP(Scarb) UMS
3 Mar	1715- 1830	33	<u>Assisted Polling at the Lawns Centre (Subject to network connections being available.)</u>	RO
4Mar	1000- 12noon	33	<u>Assisted Polling in the Brynmor Jones Library</u>	RO
4 Mar	1230- 1615	33	<u>Assisted Polling in University House</u>	RO
4 Mar	1715- 1830	33	<u>Assisted Polling at the Lawns Centre (Subject to network connections being available.)</u>	RO
4 Mar	12noon- 1400	33	<u>Assisted Polling at Scarborough</u>	VP(Scarb) UMS
5 Mar	12noon	27	<u>Publicity declarations - deadline for completed forms</u>	RO
5 Mar	1700		<u>Postal vote - deadline for receipt of postal votes</u>	RO
5 Mar	1000- 1615	33	<u>Assisted Polling in University House</u>	RO
5 Mar	1730- 1815	33	<u>Assisted Polling in Needler Hall (Subject to network connections being available.)</u>	RO
5 Mar	1845- 1915	33	<u>Assisted Polling in Thwaite Hall (Subject to network connections being available.)</u>	RO
5 Mar	2000	39	<u>Count</u> - commencement of	RO/Mktg
6 Mar	0930	39	<u>Count</u> - continuation of if necessary	RO/Mktg