

MINUTES OF A UNION EXECUTIVE COMMITTEE OPERATIONS MEETING
HELD
AT 10.00 AM ON MONDAY 27th APRIL 2009, IN MEETING ROOM 2

Present: President (in the Chair)
Union Secretary & Treasurer
Vice-President (Academic Representation)
Vice-President (Scarborough Campus)
Vice-President (Sports & Leisure)
Vice-President (Welfare & Equality)
Chair HUSSO (Student Community Action)
Chair International Students Association

Attending: Paul Tatton, General Manager
James Brooks, Commercial & Marketing Manager
Sarah Blount, Minute Secretary

Action

178. **Apologies** received from Human Resources Manager and Scarborough Union Manager.
179. **Wins of the Week**
- (a) **VP(AR)**
- Second issue of the Edge went out. Thanks to Kasia Pasik for her work on this. Third issue is currently being finalised.
 - Thanks to K Pasik for organising posters to advertise where computer points are in buildings on campus. These posters to be displayed in University departments and the Student Union.
- (b) **Chair ISA**
- Surprise trip to Birmingham was very successful.
- (c) **VP(W&E)**
- Anne Mwangi, Equality and Diversity Officer, has agreed to pay for race hate publicity material.
- (d) **VP(S&L)**
- Attended House of Lords on behalf of the President at an Alumni event.
- (e) **VP(Scarb)**
- UEC voted at an extraordinary meeting to reinstate a full time officer at Scarborough next year subject to a majority vote in an opinion poll at Scarborough.
 - Uni-On music event was very successful. GM suggested that photos of the event be provided for the Impact magazine.
180. **Review of Actions Points from the Previous Meeting**
- (a) **Subvention Meeting** President confirmed that an extraordinary meeting of UEC had been held to discuss the

future of Scarborough (for results see minutes of 21 April). Confirmed that she had set up a meeting tomorrow at 4.00pm with the Dean at Scarborough in the video conferencing room in the Computer Centre. The Minute Secretary stated that this room was booked between 4.00pm and 5.00pm and could not over-run as the Computer Centre closes at 5.00pm

- (b) **Life Membership Commission** UST confirmed he had forwarded the nomination form to Marketing to be produced and go on the website.
- (c) **Advertising of Council and Open Policy Forums** UST reported that he had changed the date for the Open Policy Forum due to be held on 30th April as this clashed with the AU Trophy Presentation.
- (d) **Video Conferencing for Council meetings** UST reported that there are rooms available at the University for video conferencing but that there is a cost for this. Could look at negotiating this. VP(AR) stated that he believed the cost was £200. A discussion took place whereby it was agreed to look at doing council meetings via the skype facility.
- (e) **UEC Code of Conduct** GM referred to last week's UEC minutes and asked for members' agreement to the proposed changes to the Code of Conduct. This was agreed.
- (f) **Standing Orders governing Environment and Ethics Committee** UST reported that he was still finalising these and would forward them on when done. Minute Secretary reminded members that the Council on 11th May was the last one of the semester and if any changes were required to Standing Orders, these would need to be done before then.
- (g) **Selection of Honorary Treasurer Trustee** Discussion took place on this, with the following being agreed:
 - Candidates' CVs to be circulated to Chair ISA and Chair HUSSO for them to shortlist by the end of the day.
 - GM reported that Chris Sparshatt had agreed to be the selected trustee on the panel.
 - Date for the interviews to be held agreed as Wednesday 27th May 2009. Minute Secretary to inform C Sparshatt of the date.
 - Selection panel to be President, VP(AR), UST, VP(Scarb), GM and C Sparshatt.
 - An informal lunch to be included.
 - Once shortlisting done, candidates to be invited to interview.

UST

Minute Secretary

Pres

181. **Events and Actions to be taken for the Week Ahead**

- (a) **VP(Scarb)**
 - Attending HUU Services Ltd meeting this afternoon.

- Meeting with the Dean of Scarborough tomorrow.
- AGM taking place tomorrow.
- Volunteer party taking place tomorrow.
- SCEX meeting on Wednesday.
- International Officer has organised an international quiz in conjunction with the Business School.
- Attending a retirement party for a member of security staff.

(b) UST

- Attending HUU Services Ltd Board meeting this afternoon.
- Meeting with UEC elect today.
- Meeting with the Dean of Scarborough tomorrow.
- Looking into competitions that HUU could be entered into.

(c) VP(S&L)

- AU Trophy Presentation taking place on Thursday.
- Superteams event taking place on Sunday.
- AU Council taking place tomorrow.
- Meeting with Steve Curtis and Dave Varley this week.
- Meeting with UEC elect this afternoon.
- Preparing handover for elect.

(d) Chair HUSSO

- Will be meeting with UST to discuss HUSSO accounts to send to the Charity Commissioners to start de-registering.
- Lots of University work this week.

(e) VP(W&E)

- Scheme Exec meeting on Wednesday.
- Working on Standing Orders.
- Attending lots of meetings.
- Designing posters for Anne Mwangi and Bev Wormleighton.

(f) Chair ISA

- ISA party on Friday in Asylum.
- International football tournament on Sunday.
- Day to day office work.
- Preparing for the trip to Cambridge.

(g) VP(AR)

- Will be helping with the sale of End of Year Ball tickets.
- Elect coming in for 2 days this week to discuss handover.
- Finalising with marketing the feedback on campaign for exam periods. Will be finalising costs on this and getting volunteers and publicity together.

(h) **GM**

- HUU Services Ltd Board meeting this afternoon.
- Interviews for the Continental Cafe/Bars restructure tomorrow.
- SUEI Open day on Thursday.
- Valuer coming to do initial inspection at the Sports and Fitness in preparation for handover. Inventory has already been completed and needs to be cross checked at this inspection.
- Attending AU Trophy Presentation.
- Have a meeting with Gina Rayment and Dave Thomson from the Facilities Directorate to discuss plans for the third floor. Once plans finalised, will bring for approval.
- Preparing for Trustee Board meeting next Wednesday. Reported that the strategy would be done in 2 parts: operational plans and a 3 year strategic plan. The strategies will now be called "operation plans" and asked that members, if they have not already done so, email these to S Blount as soon as possible. These documents would then be sent out to the Trustees by the end of tomorrow. Will also distribute to UEC in paper copy.

(i) **President**

- Meeting with the Dean of Scarborough tomorrow.
- Meeting with UEC elect today.
- On the interview panel for Conti/Bars restructure tomorrow.
- Attending AU Trophy Presentation on Thursday.
- Working on the Euro election awareness campaign.
- Attending Scheme Exec meeting on Wednesday.

182. **Pres/UST Meeting** Pres and UST reported that they had not had a formal meeting. They had informally discussed issues such as the way forward with Scarborough and the meeting with the Dean and attendance at Senate. The remaining members of UEC stated that they would like these meetings more formalised with outcomes being produced. It was agreed that VP(S&L) would schedule the meetings and write an agenda.

VP(S&L)

183. **Scarborough Support for the Week**

- (a) **VP(AR)** Wednesday
- (b) **UST/VP(W&E)** Friday
- (c) **VP(S&L)** to check diary
- (d) **Pres** to check diary.

GM suggested that the "red couch" sessions posters are advertised

with specific times so students are aware when they are taking place. VP(AR) stated that he would like to see what the outcomes are from these red couch sessions.

184. **Holidays/Absences/Concerns**

- (a) **VP(Scarb) – Request for Annual Leave** VP(Scarb) asked for members' agreement for him to take the last two days of handover (i.e. 2/3 July) as annual leave as he needed to get back to Ireland to start camp. After discussion, it was agreed that VP(Scarb) check with HRM and Chair Scarborough if they had any objection to this, before being brought back for agreement.

VP
(Scarb)

185. **Approval of Staff Matters/Management Issues/Standing Orders**

- (a) **Staff Matter**

Alex O'Brien, Entertainment Manager, entered the meeting.

186. **Urgent Any Other Business for the Week**

- (a) **Burlesque Society – Request to hold an Event** A O'Brien reported that he had been asked by the Burlesque Society to book an event for their society. This would take place on 22nd May and would be performed by a professional burlesque group. During the day the Society would be offering "give it a go" classes with this professional group followed by a showcase in the evening. Marketing have designed a poster for the event which A O'Brien produced for members. Asked for members' agreement for this society to hold their event.

A O'Brien left the meeting

There followed a lengthy discussion on this with the following points being raised:

- The Burlesque Society have been ratified as a Society and should be encouraged to hold events.
- Burlesque is a form of theatre and is done as a module on a course at Scarborough.
- As long as the event falls within their constitution guidelines, there should be no objection to this event going ahead.
- The posters should be designed and advertised as a "theatre-style" event.
- This event objectifies women and HUU should be seen to safeguard students and offer a safe space. Do not believe this event does this.

At the end of the discussion, the following proposal was put forward: To allow the Burlesque Society to hold the above event:

Votes for: 6

Votes against: 1

Votes in abstention: 0

Carried

It was also agreed that the poster be re-designed and promoted as a theatre event. This to be forwarded via email to all members by the end of the week for agreement before being produced.

- (b) **Re-design of Letterhead** GM reported that the President had requested for the Sound Impact award logo to be added to the letterhead. As this was now becoming crowded, asked if members were in agreement for this to be re-designed? This was agreed with the Marketing Dept to put forward proposals for a re-design. C&MM to action this.

C&MM

187. **Disciplinary Hearing**

UST