

MINUTES OF A UNION EXECUTIVE COMMITTEE OPERATIONS MEETING
HELD
AT 10.00 AM ON MONDAY 23rd MARCH 2009, IN MEETING ROOM 2

Present: Union Secretary & Treasurer (in the Chair)
 Vice-President (Scarborough Campus)
 Vice-President (Welfare & Equality)

Attending: Paul Tatton, General Manager
 James Brooks, Commercial & Marketing Manager
 Sarah Blount, Minute Secretary

Action

148. **Apologies** received from the President, Vice-President (Academic Representation), Vice-President (Sports & Leisure), Chair HUSSO (Student Community Action), Chair International Students Association and the Human Resources Manager.

149. **Wins of the Week**

(a) **VP(Scarb)**

- Finally after much badgering, the Minute Secretary agreed to minute the win by Ireland in the Six Nations Rugby.
- Represented a student in a mitigating circumstances case which resulted in a favourable outcome.
- Had a productive meeting with the Music Department regarding the Uni-On event.
- Drop in sessions have now been set up by the police for after Easter.

(b) **VP(W&E)**

- Had a good attendance at SHAG week events with 20 people attending the debate.

(c) **UST**

- Have held 5-6 society AGMs with a good attendance at each.
- Full Metal Jacket had its highest attendance on Friday night.
- The Motion of No Confidence against me at Council on Wednesday fell.

(d) **Chair ISA**

- GM, on behalf of Chair ISA, reported that Culture Night on Sunday was a huge success with the Asian Society coming in first place. A big congratulations to Chair ISA and all those involved in putting on a great event.

150. **Review of Actions Points from the Previous Meeting**

- (a) **Election of New Director to HUU Services Ltd** GM reported that the UST had found the ruling with regard to VP(Scarb) not being allowed to be an authorised signatory. This was stated in para 17 of Standing Order 2004. GM

GM

- proposed that this Standing Order needed to be amended and would bring this for agreement to next week's meeting.
- (b) **Cover of VP(M&V) Workload** VP(W&E) reported that she had forgotten to email this information on to HRM but would do so after the meeting. VP(W&E)
- (c) **UEC and Part Time Officer Code of Conduct** GM reported that he was still working on these. GM
- (d) **Second Floor Development** GM reported that no comments had been received.
- (e) **Standing Orders governing the Steering Committee** Pres
As President was absent, this could not be reported on.
- (f) **Proposal for Development at Scarborough** VP(Scarb)
VP(Scarb) reported that the meeting to discuss the above had not yet been arranged. GM reported that there had been an informal meeting between himself and the Scarborough Union Manager and VP(Scarb) where this was discussed. VP(Scarb) confirmed he would arrange a formal meeting. VP(Scarb)
- (g) **Proposal regarding Marketing Material for Elections** C&MM
As C&MM had left the meeting, this was laid on the table. C&MM
- (h) **Amendments to SO 7001** UST confirmed he had made these amendments and they would be on the next council agenda for noting. UST
- (i) **Election Appeals Committee Minutes** UST confirmed he was working on these but they were not yet finalised.

151. **Events and Actions to be taken for the Week Ahead**

- (a) **VP(W&E)**
- Women's Week is due to take place this week but have not been informed by the Women's Officer of what is taking place. Will try to obtain the promotional material and, if unable to do so, will move the event to another week.
 - Finishing off my budget.
 - Have a meeting to discuss the way forward with the Scheme today.
 - Working on welfare statistics.
 - Have a handover meeting on Wednesday with my elect.
- (b) **VP(Scarb)**
- Attending the Scheme action meeting today.
 - Academic Council is taking place in Scarborough tomorrow. VP(AR) will be attending.
 - Will be going on Wednesday with VP(S&L) to Milan as the Scarborough representative.
 - Open Day taking place on Saturday. Hope to make it back for this from Milan but, if not, will organise to be represented.
- (c) **GM**

- Finalising all the mini zone strategies and action plans for Friday's subvention meeting together with a summary of the budgets for next year.
- Have a day's annual leave on Thursday.
- HOD meeting on Friday.
- Social Learning Space meeting at 9.00am on Friday to discuss the second floor. VP(AR) also attending.

(d) UST

- Societies Exec meeting tomorrow.
- Finance Committee on Thursday to go over draft budgets.
- Attending SSCG on Friday in Scarborough.

152. Scarborough Support for the Week

- UST Friday
- VP(W&E) A date to be arranged this week.

153. Holidays/Absences/Concerns

- (a) VP(Scarb)/VP(S&L) – Trip to Milan Taking place from Wednesday 25 Mar to Friday 27 Mar.
- (b) GM – Annual Leave Day's annual leave on Thursday 26 March.
- (c) Scarborough Exec – Communication with UEC
VP(Scarb) brought up a concern from an exec member that his emails were not being responded to by UEC. This to be discussed at next week's UEC when all members are present.

VPScarb

154. Approval of Staff Matters/Management Issues/Standing Orders None.

155. Urgent Any Other Business for the Week None.

156. Disciplinary Hearing None.