

MINUTES OF A UNION EXECUTIVE COMMITTEE OPERATIONS MEETING
HELD
AT 10.00 AM ON MONDAY 16th MARCH 2009, IN THE VIDEO
CONFERRING ROOM, COMPUTER CENTRE

Present: Union Secretary & Treasurer (in the Chair)
President
Vice-President (Sports & Leisure)
Vice-President (Welfare & Equality)
Chair HUSSO (Student Community Action)
Chair International Students Association

Attending: James Kerr, VP Sport elect
Alice Marshall, VP Welfare elect
Paul Tatton, General Manager
James Brooks, Commercial & Marketing Manager
Julie Watson, Human Resources Manager
Sarah Blount, Minute Secretary

- | | <u>Action</u> |
|---|---------------|
| 139 <u>Apologies</u> received from Vice-President (Academic Representation) and Vice-President (Scarborough Campus). | |
| 140 <u>Wins of the Week</u> | |
| (a) <u>VP(S&L)</u> | |
| - Organised for stocks for UEC members to raise funds for Comic Relief. | |
| (b) <u>Chair ISA</u> | |
| - Trip to Liverpool went well apart from one bus breaking down. | |
| (c) <u>VP(W&E)</u> | |
| - Took part in Comic Relief on Friday. | |
| - Have organised for a speaker from Sheffield Refugee Centre to give a talk for the SHAG week event tomorrow night. | |
| - Have successfully recruited a candidate for the Advice Centre Adviser. | |
| (d) <u>UST</u> | |
| - The proposal for the development of the south lawn was passed at the Board of Trustees meeting. | |
| - Elections Appeals Committee was held and a unanimous decision reached. Reported that Jamie Scudamore has been confirmed as the elected candidate for President for 09/10. | |
| - New signs have now been put up around campus following a request from myself during a University committee meeting. | |
| 141 <u>Review of Actions Points from the Previous Meeting</u> | |

- | | |
|--|---------|
| (a) <u>Acknowledgement of Resignation of Barry Nason from HUU Services Ltd</u> UST confirmed this had been sent. | UST |
| (b) <u>Election of New Director to HUU Services Ltd</u> GM confirmed that he had completed the paperwork and was awaiting Mark Alcorn's signature. UST confirmed he had taken this to Scarborough on Friday and had brought back signed. Confirmed he would provide this to GM. | |
| (c) <u>Education Newsletter</u> Although VP(AR) absent from the meeting, UST confirmed this newsletter had been distributed. | Pres/ |
| (d) <u>Cover of VP(M&V) Workload</u> As President not yet present, this could not be reported on. VP(W&E) confirmed she would forward the email that was sent out as she had it. | VP(W&E) |
| (e) <u>Comic Relief</u> VP(S&L) confirmed this had been done. | |
| (f) <u>Proposal for Board of Trustees re South Lawn</u> UST confirmed this had been done and passed by the Board of Trustees. | |
| (g) <u>Budgets</u> Following the Board of Trustees meeting last Monday, it had been agreed that GM would meet with individual UEC members to agree and complete their budgets. Confirmed that meetings had been set up for this week. | |
| (h) <u>Second Floor Development</u> VP(AR) not present so could not be reported on. | |
| (i) <u>Elections at Scarborough – Changes to Standing Orders</u> UST stated that these had been done and were on the agenda for discussion and agreement. | |
| (j) <u>UEC & Part time Officer Code of Conduct</u> GM reported that there was a further amendment to the above. Need to agree 6 people for the appeal process stated in the document. As this coming year, there are only 5 UEC members, need to agree who else should be involved in the process. After discussion, it was agreed that the part time officer and honorarium positions be involved with the process. GM to amend to take to the next Council meeting. | GM |
| (k) <u>Election Appeals Process</u> GM confirmed he had produced a protocol for this meeting which had worked well. UST confirmed that a statement regarding the result of the Election Appeals Committee had been put on the website. | UEC |
| (l) <u>Second Floor Development</u> GM asked that any comments be emailed to him prior to his meeting on 27 th March 2009. | Pres |
| (m) <u>Standing Orders governing the Steering Committee</u>
As the President was not yet present, this could not be reported on. GM, however, reported that he had forwarded the following amendment to the President:
- Add to Para 1" e)proposal for direct action against the University" | |

In same paragraph, add the following: "The quoracy shall be determined using the latest numbers from the University of Hull Student Statistics Handbook (most recent edition) and shall include all full time, part time, short courses and continuing Education but exclude distance taught and franchised students."

Add the following paragraph:

"Direct Action Against the University

Any motion to bring about direct action against the University shall only be carried at a referendum if:-

- At least 10% of the Full Time Equivalent (FTE) voting membership cast a vote.
- 2/3rds of those voting are in favour of the action."

NB Direct action is referred to in the Constitution.

The above amendment was agreed.

- (n) **Proposal for Development at Scarborough** As VP(Scarb) absent, this could not be reported on. HRM stated that she was awaiting VP(Scarb)'s action and Wayne Cullen's return from holiday before dealing with this.

VPScarb

142 **Events and Actions to be taken for the Week Ahead**

(a) **Chair HUSSO**

- Have budget meeting with GM and FM on Wednesday.
- Working on handover pack.
- Dealing with general management of HUSSO for the week.

(b) **VP(W&E)**

- Working on handover.
- SHAG week events taking place this week: movie showing tonight; sexual health debate tomorrow night; condom fairies going out to Tower on Wednesday night; Compass Drug Awareness Group are providing information; LGBT are having a stall on sexual health awareness in reception; Thursday night is karaoke; Friday there is Chlamydia screening; and LGBT and Women's Committee are showing 2 movies.

(c) **VP(S&L)**

- In Scarborough all day today with VP Sport elect and Vicky Dean going over organisation for next year.
- AU AGM tonight between 6.00pm and 8.00pm – will be electing new AU Exec at this.
- AU Council tomorrow and AU Exec meeting.
- Continuing with arrangements for AU tour.
- Have meeting with Steve Curtis to discuss details of the next superteams event and possibly combining it with the Sports on the Beach and having it at Scarborough.
- Continuing with AU Trophy Pres arrangements.
- Have a budget meeting with GM and FM.

- Dates for trip to Milan have now changed. Will be going on 25-27 March and VP(Scarb) coming as the Scarb representative.

(d) **Chair ISA**

- ISA party in Scarborough tomorrow.
- Attending Extraordinary Council meeting on Wednesday.
- Culture Night rehearsals taking place on Thursday.
- Culture Night taking place on Sunday night. All UEC members should have received their invites.

(e) **UST**

- Working on handover for the Chair Campaigns & Democracy elect.
- Will be holding society AGMs this week.
- Will be going through societies' procedure with the Societies exec this week to include update on SAC and to discuss the volunteer awards. Looking at having a Societies events calendar in the SAC office.
- Attending Extraordinary Council on Wednesday night.
- Attending Culture night on Sunday.

(f) **GM**

- Lots of budget meetings with individual UEC members this week.
- Jim Dickinson is due to visit on Friday who is the political adviser at NUS. Will bring round to meet UEC.
- Attending Culture Night on Sunday.
- Thank you to VP(AR) and VP(W&E) for attending the applicant day on Saturday.

143. **Scarborough Support for the Week**

- (a) **VP(S&L)/VP(AR)** Today.
 (b) **GM** Thursday

144. **Holidays/Absences/Concerns**

- (a) **Format and Training for Council** VP(W&E) expressed her concern that training for council should be done early in the year to ensure they know their remit. GM proposed that members think what Council's role should be before implementing any training.
- (b) **HRM – Annual Leave** HRM reported that she would be taking Friday and Monday as annual leave.
- (c) **Milan Trip** As reported above the dates for this has now changed to 25-27 March with both VP(S&L) and VP(Scarb) going.
- (d) **Term of Office** Chair HUSSO asked when UEC's term of office finished this year? This was confirmed as 03/07/09.

President entered the meeting.

