

STANDING ORDERS GOVERNING THE POST OF VICE PRESIDENT COMMUNITY

1. **Interpretation**

These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. **Status of Officer**

The Vice President Community shall be a Principal Officer of the Union; a Trustee of HUU and a voting member of the Union Executive Committee. Vice President Community shall be responsible for the internal Community of HUU, including Societies, International Students and Media committees. Vice President Community shall also be Hull University Union's primary representative to the external local community in relation to student issues. Vice President Community is head of the Community Zone and is to liaise with its members on a regular basis. Vice President Community is the Chair of Hull University Social Services Organisation and is Editor-in-Chief of Hullfire Magazine and JAM Radio.

3. **Election**

The Vice President Community shall be elected in accordance with Hull University Union election regulations¹.

4. **Duties**

The Vice President Community shall fulfil those duties and obligations that arise consequentially upon signing the Sabbatical Officer Contract for the post of Vice President Community. Vice President Community is required to spend a minimum of one working day in every ten on the Scarborough Campus; and must liaise with the Chair Scarborough and the Community zone members at Scarborough Campus. Vice President Community is responsible to the Board of Trustees for the implementation of HUU's Community strategy.

In representing HUU's Members Vice President Community shall regularly report on progress through the student media (Hullfire/Jam/Hullstudent) with particular emphasis on the successes achieved for both individual and groups of students.

Particular duties shall include:

- a) Delivering HUU's Community Strategy;
- b) Updating the Community Strategy and formulating Annual plans for approval by UEC and the Board of Trustees;

- c) Representing HUU to local community organisations and ensuring student representation at relevant community meetings;
- d) Consulting with the student body on community issues that affect students with reference to changes that could impact upon them. This is to include holding open surgeries at both campuses at an agreed time and place published a week in advance;
- e) Representing students on issues of safety, crime and housing both within the University and the local community;
- f) Overseeing all volunteering initiatives in the local communities of Hull and Scarborough;
- g) Production of HUU publications and press releases (in liaison with the Media Officer where appropriate);
- h) Coordinating HUU's Communication Strategy;
- i) Monitoring the content of Hullfire magazine, JAM radio and hullstudent.com;
- j) Ensuring that Community budget is not exceeded;
- k) Responsible for ensuring all Community Zone activities are risk assessed.

5. **Internal**

The Vice President Community shall be:

- a. Chairperson of:
 - (1) Hull University Social Services Organisation;
 - (2) HUSSO Executive;
 - (3) HUSSO AGM.
- b. Voting Member of:
 - (1) Board of Trustees;
 - (2) Union Executive Committee;
 - (3) Community Zone.
- c. Ex-officio member of:
 - (1) Hullfire Committee;
 - (2) JAM Committee.

6. **External**

The Vice President Community shall represent the Union to the University on the following committees; sub-committees; groups and panels:

- (1) University Court;
- (2) Student Recruitment;
- (3) Ethics Committee;
- (4) Environmental Action Group;
- (5) Convocation Committee;
- (6) Lawns Hall Committee;
- (7) Widening Participation Committee;
- (8) The Scheme Executive;
- (9) Hull and Scarborough Councils;

- (10) The Wyke Area Team;
- (11) Relevant Ward Forums.
- (12) Humberside Police Force.

7. **Signatory**

The Vice President Community shall be an authorised signatory as detailed in Standing Orders Governing Financial Procedures.

8. **Budget**

The Vice President Community shall have responsibility for the following budget heads:

- i. Community;
- ii. Hull University Social Services Organisation;
- iii. Raising and Giving;
- iv. Hull University Students Against Crime;
- v. Walksafe;
- vi. Community Volunteering;
- vii. Societies;
- viii. Hullfire;
- ix. Jam.

Passed at UEC:	19/1/10
Passed at Union Council:	8/2/10
Ratified by Board of Trustees:	2/2/10